

THE SCHOOL BOARD OF HERNANDO COUNTY, FLORIDA
REPORT OF PROPERTY ACQUIRED THROUGH INTERNAL FUNDS AND/OR DONATIONS

PLEASE TYPE OR PRINT

Date _____

Cost Center _____ Cost Center # _____

Account # / Dept. _____ Internal Funds

Donor s Name _____ Donated

IF ITEM CONSISTS OF MORE THAN ONE COMPONENT, LIST DESCRIPTION / SERIAL NUMBER FOR EACH PIECE.

Description of Property _____		Room # _____	
_____		Value / Cost \$ _____	
Serial # _____	Make _____	Model _____	Date Acquired _____
Computer Hardware Donation	<input type="checkbox"/> Yes <input type="checkbox"/> No	Computer Software Donation	<input type="checkbox"/> Yes <input type="checkbox"/> No
Operating System Donation	<input type="checkbox"/> Yes <input type="checkbox"/> No	Software License Agreement	<input type="checkbox"/> Yes <input type="checkbox"/> No
Donor s Signature _____		Date _____	
Administrator s Signature _____		Date _____	

Description of Property _____		Room # _____	
_____		Value / Cost \$ _____	
Serial # _____	Make _____	Model _____	Date Acquired _____
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