



2021-2022 Hernando County School-Related Employee of the Year Nomination Form

Do you know a non-instructional employee that has gone above and beyond to make an impact in our school district? Nominate a non-instructional staff member for the School Related Employee of the Year program to help celebrate the exceptional employees in Hernando County.

Who can nominate? Any member of the school community including supervisors, administrators, teachers, community members, parents/guardians, and students in Hernando County.

Examples of education support personnel who serve at the school or district level that are eligible for nomination include, but are not limited to:

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| <input type="checkbox"/> Paraprofessionals | <input type="checkbox"/> Custodians | <input type="checkbox"/> Maintenance Workers |
| <input type="checkbox"/> Food Service Staff | <input type="checkbox"/> Nurses | <input type="checkbox"/> Office Managers |
| <input type="checkbox"/> Bookkeepers | <input type="checkbox"/> Bus Operators & Bus Aides | <input type="checkbox"/> Warehouse Staff |
| <input type="checkbox"/> Secretaries & Clerks | <input type="checkbox"/> Mechanics | |

Nominees may be full or part-time employees. Instructional and administrative personnel as defined in Section 1012.01 (2) (a)-(d) and (3), Florida Statutes **are not eligible**.

Nomination Criteria:

1. Extends themselves beyond the required duties by displaying initiative and creativity
2. Contributes to the students, school, and district they serve in the following manner:
 - a. By creating positive relationships with parents, students, coworkers, and community members
 - b. By cultivating safer, healthier, more attractive schools
3. Earns respect and admiration from colleagues and community
4. Demonstrates exceptional skill and dedication to the job
5. Displays exemplary leadership abilities through active participation in school, district, and community activities and/or makes decisions and delegates effectively and diplomatically
6. Utilizes in-service or training to improve and develop their skills
7. Demonstrates exemplary interpersonal skills in communicating with students, families, and community members and collaborates with other professionals
8. Nominations should be made without regard to race, age, gender, national origin, religious affliction, or disability

I Nominate _____ to represent _____ School.

Nominated by: _____ Date: _____

**Nomination Forms due to School/Department Selection Committee no later than November 19, 2021,
by 5:00 pm**

Please see page 2. (Page 2 Must be completed to be a valid submission.)



I am nominating this person for School Related Employee of the Year because:

Please complete at least TWO of the following:

How has this nominee extended herself/himself beyond their basic duties through displaying initiative and/or creativity?

Describe how this nominee demonstrated professionalism in the workplace through time management, problem solving, and/or exceptional skills and dedication to the job:

Please list one project the nominee has participated in that contributed to the improvement of the school culture. This project should have enhanced student learning and achievement through literacy-based activities, created positive relationships with parents/students/coworkers/community members, and created a healthier, safer school.
